

### **Dismissal from Graduate Status in the ICON PhD Program**

Dismissal from the ICON program is a separate process from dismissal from the student's home unit. Dismissal from the ICON program does not automatically result in the student's dismissal from the home unit's graduate program. For information about the dismissal policy from each of the home units, please contact the home unit graduate coordinator. A student that is dismissed from the home unit is automatically dismissed from the ICON program.

1. Students may be dismissed from the ICON program at the end of any semester or term if they have not made sufficient academic progress to warrant continuation of study, have not met their responsibilities, have not met their admittance stipulations, or have not maintained accepted standards of conduct. These conditions include students who:

- End two consecutive semesters with a cumulative GPA below 3.0.
- Fail to pass the written or oral comprehensive examination or the final oral examination, after consideration of examination repeats or remedial work the student's advisory committee has recommended.
- Fail to make acceptable progress in their dissertation project; this may be determined, in part, by information from the annual written evaluation of the student by the major professor, or by recommendations from the student's advisory committee.
- Fail to gain approval of their dissertation.
- Were admitted provisionally and then fail to meet the specified admission conditions within the specified time frame.
- Were dismissed from their home unit's graduate program.

2. Dismissal Procedure:

- The major professor, a member of the student's advisory committee, or any other faculty member who has relevant information may initiate the process by bringing the facts to the attention of the Graduate Coordinator.
- The student involved will be notified in writing by the Graduate Coordinator within 7 days that dismissal is being considered. The Graduate Coordinator will also notify the student's home department Graduate Coordinator and major professor (if applicable). The student may provide a statement or additional details in written format to the Graduate Coordinator, and/or request a meeting with the Graduate Coordinator to provide information.
- The Graduate Coordinator will then report back to the Graduate Affairs Committee, and the Graduate Affairs Committee will then meet to decide if a student should be dismissed from the ICON program. The CICR Director can temporarily replace a faculty member on this committee if in the Director's judgment this would lead to a fairer process.
- The Graduate Affairs Committee may recommend dismissal or other academic measures, such as a probation or development of an improvement plan, as it deems appropriate, after it reviews the facts and circumstances. A majority vote of the GAC is required for the dismissal from ICON, or any other remedial action, to be approved. Following the GAC vote, the Graduate Coordinator will work with the student's home department to decide on and finalize written notification for the student, with one of the options below selected:
  - No Action,
  - Remedial measures required (with details included),
  - Dismissed from ICON, but given option of degree change to stay in home unit, or
  - Dismissed from ICON and home unit.
- The student involved is notified in writing when a determination has been made.

- The Graduate School will then be notified in writing of the dismissal and the reason for the dismissal.

### 3. Appeals Process

- Students may appeal dismissals as per the UGA Graduate School appeals procedure (Graduate School Dismissal Policy: <http://grad.uga.edu/index.php/current-students/policies-procedures/academics/probation-and-dismissal/>).

### 4. Students should acquaint themselves with all applicable Board of Regents, University of Georgia, and ICON Program policies, including, but not limited to the following:

- Non-Discrimination and Anti-Harassment Policy <https://eoo.uga.edu/policies/non-discrimination-anti-harassment-policy>
- Prohibited Amorous Relationships <https://eoo.uga.edu/focus-on/are-there-any-prohibited-amorous-relationships-among-university-community-members>
- Workplace Violence <http://safeandsecure.uga.edu/workplace.html>
- Handbook for ICON Program <http://icon.uga.edu/student/student-resources/>
- Code of Conduct [https://conduct.uga.edu/content\\_page/code-of-conduct](https://conduct.uga.edu/content_page/code-of-conduct)
- Academic Honesty <https://honesty.uga.edu/Academic-Honesty-Policy/>

Violations of these policies may result in disciplinary action up to and including dismissal from the University.

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